



Approved by: Board

Effective Date: Jan 1984

Updated: January 2020

Policy Title

X.X Racer Account Policy

Policy Objective

- To outline the workings of the Club's Racer Accounts
- Per Program Guide, for U14 and older programs, certain program expenses are no longer covered by your registration fees. For example, race entry fees, away lift tickets, lane space rentals, banquet tickets, airfare, van fees, meals, and shared accommodations will be billed to your Racer Account for payment. Also, the Club at its full discretion may bill User Pay coaching charges to a Member's Racer Account.
- It is Club guideline that no Member should at any point, owe the Club money. Exception to this is in pre-approved installment payment arrangements on Registration Fees in the fall season.
 - Furthermore, per Article 3.1.3. of the Club Bylaws, All Members must pay all required fees by their respective due dates to maintain their membership in good standing unless prior written approval has been received from the Board.
 - Members not in good standing may not participate in Club activities.

Procedure

1. The Club will request a Racer Account Deposit at time of registration (in the fall) for each program in an amount roughly equal to a projection of 75% of the annual costs. This Deposit amount and its Due Date will be set in advance of the time of registration. This Deposit is considered a "Required Fee" as it pertains to Article 3.1.3 of the Bylaws. The Club may set a separate Due Date on these deposits at the Club's discretion.
2. The Club will maintain full books and records of each charge to the Member's Account and also of payments received, the Racer Account charges and deposits form part of this accounting.
 - i) The Club Bookkeeper will apply charges to the Racer Account at their convenience upon receipt of required information and documentation from Coaches and/or Coordinators.
 - (1) Bookkeeper will periodically and at their convenience, send via email to Club Members, a Statement of their Accounts showing the charges and balance of their Account.
 - (2) Upon a Member's Racer Account Deposit being all, or nearly all, used up by applied charges, the Club will request an additional Deposit to cover projected charges for the remainder of the season. These further Racer Account Deposits are also considered Required Fees.
 - (3) The Club reserves the right to amend the quantum billed to any Racer Account during a Fiscal Year up until the following Annual General Meeting when financial statements are adopted.
 - (4) Remaining Credit in the Member's account at the conclusion of the season will either be refunded to the Member or rolled into the next season at the Member's discretion.
3. Various Fundraising Credits, at the discretion of the Board, may be applied for credits to the Racer Account.



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4. Racer Account Deposits are to be paid to the Club via Interac e-Transfer (to Sunridge.Treasurer@gmail.com), Direct Deposit, Cash, or Cheque.
5. Accommodation Fees are billed to the Racer Accounts by method of: All applicable accommodation costs for all athletes (and Chaperones in a Class A event), divided by the number of athletes attending the event (this is regardless of gender and the number of athletes in each room or bed). ie. Men and Women pay the same.
6. Van Fee Schedule
 - i) Van Charges are established as a “ticket to ride” for any given Event. If your athlete rides in the Team Van for even one leg of a journey as part of an Event, your Racer Account will be charged the Van Fee applicable to that Event. An Event is defined as a training or race program that involves a departure and return to the designated point, usually Sunridge Ski Area. ie, a 3 day trip to Banff is 1 Event, a day trip to Red Deer is 1 event, back-to-back day trips to Red Deer would be considered 2 Events.
 - (1) Edmonton Area: \$5/Event
 - (2) Red Deer: \$20/Event
 - (3) Alberta Rockies/Saskatchewan/Grande Prairie/Fort Mac/Cold Lake: \$50/Event
 - (4) Interior BC/Montana/Idaho: \$60/Event
 - (5) Whistler/Oregon: \$100/Event
7. Lane Space Charges are billed to Racer Accounts by method of the Resort Charges divided by the number of athletes attending. In case of shared Lane Space, other programs may be allocated some of the fees and/or other Clubs; the final billing decision lies with the Treasurer of the Club.
8. Requested Deposits at Registration:
 - i) U14 Regular: \$500
 - ii) U14 PACE: \$750
 - iii) U16-19 Regular: \$500
 - iv) U16 PACE: \$1000
 - v) ABNSX: \$2750

Scope

All members with Athletes in U14 and older programs.

Related Policies

- Member Handbook
- Program Guide